

October 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 10/2/26 2:00 pm deadline for dept admins to request ACH reversal for 10/2/26 BW pay	2. Biweekly Payday QuickPay payday for Biweekly & Monthly	3.
4.	5. 12:00 pm Pitt Worx timecard approval deadline for week ending 10/3/26	6.	7.	8. 9:00 am deadline for depts to request QuickPays dated for 10/9/26	9. QuickPay payday for Biweekly & Monthly	10.
11.	12. 12:00 pm Pitt Worx timecard approval deadline for week ending 10/10/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding	13. <i>Biweekly Day 1</i> 1:00 pm biweekly Pitt Worx employee action changes approval deadline	14. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries	15. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 10/16/26 2:00 pm deadline for dept admins to request ACH reversal for 10/16/26 BW pay	16. Biweekly Payday QuickPay payday for Biweekly & Monthly	17.
18.	19. 12:00 pm Pitt Worx timecard approval deadline for week ending 10/17/26 12:00 pm UPP2 retroactive processing deadline for prior month pay changes 5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline	20. <i>UPP2 Day 1</i> 	21. <i>UPP2 Day 2</i> 7:00 am preview UPP2 payroll registers available 10:00 am UPP2 deadline for dept admin to request retries	22. 7:00 am final UPP2 payroll registers available 9:00 am deadline for depts to request QuickPays dated for 10/23/26 12:00 pm monthly retroactive processing deadline for prior month pay changes 5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding	23. QuickPay payday for Biweekly & Monthly <i>Monthly Day 1</i> 1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires	24.
25.	26. <i>Monthly Day 2</i> 7:00 am preview monthly payroll registers available 12:00 pm Pitt Worx timecard approval deadline for week ending 10/24/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding 6:00 pm deadline for dept admins to request monthly retries	27. <i>Biweekly Day 1</i> 1:00 pm biweekly Pitt Worx employee action changes approval deadline	28. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 7:00 am final monthly payroll registers available 11:00 am deadline for dept admins to request biweekly retries 2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal	29. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 10/30/26 2:00 pm deadline for dept admins to request ACH reversal for 10/30/26 BW pay	30. Biweekly Payday Monthly Payday QuickPay payday for Biweekly & Monthly	31.

*Please note that your department may have earlier internal deadlines. For additional questions on your department's specific deadlines, please review with your department administrator.