

November 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.	2. 12:00 pm Pitt Worx timecard approval deadline for week ending 10/31/26	3.	4. 	5. 9:00 am deadline for depts to request QuickPays dated for 11/6/26	6. QuickPay payday for Biweekly & Monthly	7.
8.	9. 12:00 pm Pitt Worx timecard approval deadline for week ending 11/7/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding	10. <i>Biweekly Day 1</i> 1:00 pm biweekly Pitt Worx employee action changes approval deadline	11. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries	12. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 11/13/26 2:00 pm deadline for dept admins to request ACH reversal for 11/13/26 BW pay	13. Biweekly Payday QuickPay payday for Biweekly & Monthly 12:00 pm UPP2 retroactive processing deadline for prior month pay changes 5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline	14.
15.	16. <i>UPP2 Day 1</i> 12:00 pm Pitt Worx timecard approval deadline for week ending 11/14/26	17. <i>UPP2 Day 2</i> 7:00 am preview UPP2 payroll registers available 10:00 am UPP2 deadline for dept admin to request retries	18. 7:00 am final UPP2 payroll registers available 12:00 pm monthly retroactive processing deadline for prior month pay changes 5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding	19. <i>Monthly Day 1</i> 12:00 pm biweekly deadline for retroactive changes including timecards 1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding	20. QuickPay payday for Biweekly Only <i>Biweekly Day 1</i> <i>Monthly Day 2</i> 7:00 am preview monthly payroll registers available 12:00 pm Pitt Worx timecard approval deadline for week ending 11/21/26 1:00 pm biweekly Pitt Worx employee action changes approval deadline 6:00 pm deadline for dept admins to request monthly retries	21.
22.	23. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries	24. 7:00 am final biweekly payroll registers available 7:00 am final monthly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 11/25/26 2:00 pm deadline for dept admins to request ACH reversal for 11/25/26 BW pay 2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal	25. Biweekly Payday QuickPay payday for Biweekly Only	26. UNIVERSITY HOLIDAY – UNIVERSITY CLOSED 	27. UNIVERSITY HOLIDAY – UNIVERSITY CLOSED	28.
29.	30. Monthly Payday 12:00 pm Pitt Worx timecard approval deadline for week ending 11/28/26					