



| July 2026 | | | | | | |
|-----------|--|--|---|---|--|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | 1. 9:00 am deadline for depts to request QuickPays dated for 7/2/26 | 2. QuickPay paydate for Biweekly & Monthly | 3. UNIVERSITY HOLIDAY – UNIVERSITY CLOSED  | 4. |
| 5. | 6. 12:00 pm Pitt Worx timecard approval deadline for week ending 7/4/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding | 7. <i>Biweekly Day 1</i> 1:00 pm biweekly Pitt Worx employee action changes approval deadline | 8. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries | 9. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 7/10/26 2:00 pm deadline for dept admins to request ACH reversal for 7/10/26 BW pay | 10. Biweekly Payday QuickPay paydate for Biweekly & Monthly | 11. |
| 12. | 13. 12:00 pm Pitt Worx timecard approval deadline for week ending 7/11/26 | 14.  | 15. | 16. 9:00 am deadline for depts to request QuickPays dated for 7/17/26 12:00 pm UPP2 retroactive processing deadline for prior month pay changes 5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline | 17. QuickPay paydate for Biweekly & Monthly <i>UPP2 Day 1</i> | 18. |
| 19. | 20. <i>UPP2 Day 2</i> 7:00 am preview UPP2 payroll registers available 10:00 am UPP2 deadline for dept admin to request retries 12:00 pm Pitt Worx timecard approval deadline for week ending 7/18/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding | 21. <i>Biweekly Day 1</i> 7:00 am final UPP2 payroll registers available 1:00 pm biweekly Pitt Worx employee action changes approval deadline | 22. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries | 23. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 7/24/26 12:00 pm monthly retroactive processing deadline for prior month pay changes 2:00 pm deadline for dept admins to request ACH reversal for 7/24/26 BW pay 5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding | 24. Biweekly Payday QuickPay paydate for Biweekly & Monthly <i>Monthly Day 1</i> 1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires | 25. |
| 26. | 27. <i>Monthly Day 2</i> 7:00 am preview monthly payroll registers available 12:00 pm Pitt Worx timecard approval deadline for week ending 7/25/26 6:00 pm deadline for dept admins to request monthly retries | 28. | 29. 7:00 am final monthly payroll registers available 2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal | 30. 9:00 am deadline for depts to request QuickPays dated for 7/31/26 | 31. Monthly Payday QuickPay paydate for Biweekly & Monthly | |

*Please note that your department may have earlier internal deadlines. For additional questions on your department’s specific deadlines, please review with your department administrator.