



August 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2.	3. 12:00 pm Pitt Worx timecard approval deadline for week ending 8/1/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding	4. <i>Biweekly Day 1</i> 1:00 pm biweekly Pitt Worx employee action changes approval deadline	5. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 11:00 am deadline for dept admins to request biweekly retries	6. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 8/7/26 2:00 pm deadline for dept admins to request ACH reversal for 8/7/26 BW pay	7. Biweekly Payday QuickPay paydate for Biweekly & Monthly	1.
9.	10. 12:00 pm Pitt Worx timecard approval deadline for week ending 8/8/26	11. 	12.	13. 9:00 am deadline for depts to request QuickPays dated for 8/14/26	14. QuickPay paydate for Biweekly & Monthly 12:00 pm UPP2 retroactive processing deadline for prior month pay changes 5:00 pm deadline for UPP2 new hires/rehires to be completed which includes onboarding and Pitt Worx employee action changes approval deadline	15.
16.	17. <i>UPP2 Day 1</i> 12:00 pm Pitt Worx timecard approval deadline for week ending 8/15/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding	18. <i>Biweekly Day 1 UPP2 Day 2</i> 7:00 am preview UPP2 payroll registers available 10:00 am UPP2 deadline for dept admin to request retries 1:00 pm biweekly Pitt Worx employee action changes approval deadline	19. <i>Biweekly Day 2</i> 7:00 am preview biweekly payroll registers available 7:00 am final UPP2 payroll registers available 11:00 am deadline for dept admins to request biweekly retries	20. 7:00 am final biweekly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 8/21/26 2:00 pm deadline for dept admins to request ACH reversal for 8/21/26 BW pay	21. Biweekly Payday QuickPay paydate for Biweekly & Monthly 12:00 pm monthly retroactive processing deadline for prior month pay changes 5:00 pm deadline for monthly new hires/rehires to be completed which includes onboarding	22.
23.	24. <i>Monthly Day 1</i> 12:00 pm Pitt Worx timecard approval deadline for week ending 8/22/26 1:00 pm monthly Pitt Worx employee action changes approval deadline, excludes new hires/rehires	25. <i>Monthly Day 2</i> 7:00 am preview monthly payroll registers available 6:00 pm deadline for dept admins to request monthly retries	26. 	27. 7:00 am final monthly payroll registers available 9:00 am deadline for depts to request QuickPays dated for 8/28/26 2:00 pm monthly and UPP2 deadline for dept admins to request ACH reversal	28. QuickPay paydate for Biweekly ONLY	29.
30.	31. Monthly Payday 12:00 pm Pitt Worx timecard approval deadline for week ending 8/29/26 12:00 pm biweekly deadline for retroactive changes including timecards 5:00 pm deadline for biweekly new hires/rehires to be completed which includes onboarding					

*Please note that your department may have earlier internal deadlines. For additional questions on your department's specific deadlines, please review with your department administrator.