

November:

Tuesday, November 17	UPP2 November payroll preview registers need to be reviewed
Thursday, November 19	9AM deadline to request biweekly QuickPays for the 11/20/26 QuickPay payday – no Monthly or UPP2 QuickPays 12PM deadline for biweekly retroactive changes including timecards for weeks ending on or before 11/14/26
Friday, November 20	Monthly November payroll preview registers need to be reviewed EARLY TIMECARD CLOSING – 12PM Pitt Worx timecard approval deadline for week ending 11/21/26 Biweekly QuickPay Payday – no Monthly or UPP2 QuickPays
Monday, November 23	Biweekly payroll preview registers for 11/25/26 payday need to be reviewed
Tuesday, November 24	9AM deadline to request QuickPays for the 11/25/26 QuickPay payday - no Monthly or UPP2 QuickPays
Wednesday, November 25	Biweekly Payday Biweekly QuickPay Payday – no Monthly or UPP2 QuickPays
Thursday, November 26	University Holiday – University Closed
Friday, November 27	University Holiday – University Closed
Monday, November 30	November Monthly and UPP2 Payday

December:

Thursday, December 3	9AM deadline to request QuickPays for the 12/4/26 QuickPay payday
Friday, December 4	QuickPay Payday for Biweekly, Monthly, and UPP2
Thursday, December 10	9AM deadline to request QuickPays for the 12/11/26 QuickPay payday & last day to request a UPP2 QuickPay for 2026 – next UPP2 QuickPay payday will be 1/8/27*
Thursday, December 17	UPP2 December payroll preview registers need to be reviewed 9AM deadline to request biweekly and monthly QuickPays for the 12/18/26 QuickPay payday – no UPP2 QuickPays 12PM deadline for biweekly retroactive changes including timecards for weeks ending on or before 12/12/26
Friday, December 18	EARLY TIMECARD CLOSING – 12PM Pitt Worx timecard approval deadline for week ending 12/19/26 Biweekly and Monthly QuickPay Payday – no UPP2 QuickPays
Monday, December 21	Biweekly payroll preview registers for 12/23/26 payday need to be reviewed
Tuesday, December 22	Monthly December payroll preview registers need to be reviewed 9AM deadline to request biweekly QuickPays for the 12/23/26 QuickPay payday – no Monthly or UPP2 QuickPays
Wednesday, December 23	Biweekly Payday Biweekly QuickPay Payday – no monthly or UPP2 QuickPays
Thursday, December 24	University Holiday – University Closed
Friday, December 25	University Holiday – University Closed
Monday, December 28	Winter Recess
Tuesday, December 29	Winter Recess
Wednesday, December 30	Winter Recess 9AM deadline to request biweekly and monthly QuickPays for the 12/31/26 QuickPay payday – no UPP2 QuickPays
Thursday, December 31	Winter Recess December Monthly and UPP2 Payday Biweekly and Monthly QuickPay Payday – no UPP2 QuickPays
Friday, January 1	University Holiday – University Closed

*Please see the [late action charts](#) for more information on how to handle late actions.